

## International Training Course

**all different**  
**all equal**

12 - 22 September 2006, Peseckendorf, Saxony-Anhalt, Germany

### PARTICIPANT INFORMATION

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#### Coordination:

AGSA (Auslandsgesellschaft Sachsen-Anhalt e.V.)

**in cooperation with**  
EXCHANGe Sachsen-Anhalt

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#### Financial support :

EU Programme YOUTH and The Federal State of Saxony-Anhalt



## 1. Description of the training

The European Youth Campaign for Diversity, Human rights and Participation “all different – all equal” (2006-2007) was launched by the Council of Europe, the European Youth Forum and the European Commission. The aim of the campaign is to encourage young people to participate in building peaceful societies, based on diversity and inclusion, in a spirit of respect, tolerance and mutual understanding. All 48 member states of the Council of Europe were encouraged to implement the campaign through different activities. More information about the campaign you can find on: [www.alldifferent-allequal.info](http://www.alldifferent-allequal.info)

The Training Course “all different – all equal” will gather young people from Germany, France, Lithuania, Malta, Italy, Poland, Hungary and Romania to get in to contact, to exchange their ideas about the issues of the campaign and to develop common youth projects, which will be implemented in 2007.

With the guidance of professional trainers, participants will have the possibility:

- to exchange information about their countries, background and situation
- to share ideas about the work on the issues of diversity, human rights and participation in their countries
- to get basic knowledge, tools and skills for the planning of youth projects
- to develop ideas for future youth projects within the YOUTH Programme

The sending organisations will support the participants during the preparation and implementation of their projects after the training course.

We will work with methods of non-formal youth education, which require an active participation of young people and enable reflection on the topics from the own perspective, exchange of ideas and learning out of individual and group experience.

This training course is a very good possibility for young people to learn to work in the international group, to exchange ideas with other peers from foreign countries and to develop competencies for being active in the international youth work.

### TEAM

Experienced youth workers and trainers coming from the partner organisations:

- Palmira Repsyte-Scharf - LKJ Sachsen-Anhalt e. V. / EXCHANgE, Germany
- Emmanuelle Davignon - FRMJC, France
- Christian Scharf - LKJ Sachsen-Anhalt e. V. / EXCHANgE, Germany
- Wolfgang Meyer – AGSA, Germany

## 2. Profile of participants

The primary target group are young people, active in the partner organisations or would like to get involved more in their activities.

Project participants:

- need to be **18-25 years** old
- speak good **English**
- should be prepared to present their own organisation to the other participants of the training (*See 5: Travel and programme information*)
- be **highly motivated** to actively participate in the whole training and to contribute to the development of the future projects

### 3. Preliminary programme

|              | Tuesday<br>12 09            | Wednesday<br>13 09  | Thursday<br>14 09  | Friday<br>15 09   | Saturday<br>16 09  |
|--------------|-----------------------------|---|--|---|--|
| <b>8.30</b>  | <i>Breakfast</i>            |   |  |   |  |
| <b>9.00</b>  | Arrival of the participants | Presentation of the team and participants<br><br>Expectations<br><br>Introduction in to the programme<br><br>Input:<br><i>Introduction in to the international youth work</i> | Warming up<br><br><i>Presentation of theyouth campaign of the Council of Europe</i><br><br>Working groups (on the topics of the campaign):<br>- Diversity<br>- Human rights<br>- Participation | Warming up<br><br>Development of the ideas for the common projects<br><br>Building of the project groups<br><br>Input:<br><i>Project work: from the idea to the project</i><br><br>Group work | Warming up<br><br>Group work continue<br><br>Presentation of the groupwork |
| <b>13.00</b> | <i>Lunch</i>                |   |  |   |  |
| <b>14.30</b> | Arrival of the participants | Warming up<br><br>Preparation for the „Organisation-Cafe“<br><br>„Organisation-Cafe“: presentations of the organisations and „best-practice“ examples<br><br>Daily evaluation | Warming up<br><br>Practical exersices to the topics of the campaign<br><br>Daily evaluation  | Warming up<br><br>Input:<br><i>Programme planing</i><br><br>Group work<br><br>Daily evaluation  | Freizeit   |
| <b>19.00</b> | <i>Dinner</i>               |   |  |   |  |
| <b>20.00</b> | Wellcome evening            | International evening   | Free time  | Free time   | BBQ  |

|              | Sunday<br>17 09   | Monday<br>18 09   | Tuesday<br>19 09                  | Wednesday<br>20 09   | Thursday<br>21 09   | Friday<br>22 09       |
|--------------|---|---|-----------------------------------|--|---|-----------------------|
| <b>8.30</b>  | <i>Breakfast</i>  |   |                                   |  |   |                       |
| <b>9.00</b>  | Warming up<br><br>Input:<br><i>Logistic in the projects</i><br><br>Group work   | Warming up<br><br>Input:<br><i>Financing of the projects</i><br><br>Group work                                  | Historical city tour in Magdeburg | Warming up<br><br>Summarising and short presentation of the results<br><br>Evaluation of the project work<br><br>Planing of the next steps | Warming up<br><br>Presentation of the results in the common event with youth organisations and official guests from Saxony-Anhalt | Departure             |
| <b>13.00</b> | <i>Lunch</i>  |   |                                   |  |   |                       |
| <b>14.30</b> | Warming up<br><br>Input:<br><i>Budget planing</i><br><br>Group work<br><br>Presentatio<br>n of the group work<br><br>Daily evaluation | Warming up<br><br>WORKSHOPS:<br><br>- PR<br>- Fundraising<br>- Teamwork<br>- Networking<br><br>Daily evaluation | Free time                         | Warming up<br><br>Preparation for the presentation<br><br>Daily evaluation   | Follow-up or „look in the future“<br><br>Evaluation of the training course<br><br>Preparation for the farewell evening            |                       |
| <b>19.00</b> | <i>Dinner</i>   |   |                                   |  |   |                       |
| <b>20.00</b> | Free time   | Free time   | Cultural activity                 | Free time  | Farewell evening  | Departure of the team |

## 4. Financial arrangements

### I. ENROLMENT FEE

There is no enrolment fee. Each participant must cover 30 % of his / her travel expenses from the home town to Magdeburg. This amount will be deducted from the reimbursement of participant's travel expenses.

### II. BOARD AND LODGING EXPENSES

The organisers cover board and lodging expenses (3-4 persons rooms) for the duration of the training.

### III. INSURANCE

Specific travel related risks are covered by a BERNHARD ASSEKURANZ insurance policy (health and liability insurance). The organisers will not reimburse additional insurance expenses.

### IV. REIMBURSEMENT OF TRAVEL EXPENSES

You are requested to arrange your journey by the most economical route, using if possible tickets at reduced rates.

#### IV.1 Supporting documents

Your travel expenses will only be reimbursed upon presentation of documentary evidence of the sum actually paid (invoice, copy of credit card slip, etc...). **If an invoice is provided, this has to be the original document issued by the Travel Agency or airline that issued the ticket.** This evidence of the expenditure together with the relevant travel tickets, boarding pass (plane, train, etc.) should be attached to the completed claim form for reimbursement, which you will get at the beginning of the seminar. All those documents should be returned to the organisers at the beginning of the training.

Electronic tickets will only be considered as acceptable on proof of payment and on presentation of the boarding pass for the outward journey.

If for personal or professional reasons participants start their outward journey from a place further away from Magdeburg than their place of residence, or if the return journey is to a place further away from Magdeburg than their place of residence, the reimbursement of travel expenses shall be confined to the expenses that would have been incurred from the place of residence. Return tickets must be purchased before the start of the journey. Expenses will be calculated and reimbursed in Euro. For expenses claimed in other currencies than Euro, the conversion will be carried out on the basis of the official exchange rate on the date of settlement.

#### IV.2 Means of transportation

**RAIL:** by the most direct route

- for distances up to 700 km, 2nd class train

- for distances beyond 700 km, 1st class train or 2nd class plus couchette.

**AIR: Apex ticket or reduced tariff of economy class**

In most of the countries the cheapest route is from the capital and the participants can take 2<sup>nd</sup> class train between the place of residence to the capital of the country. Travel on domestic airlines will only be refunded if the distance between the capital and the place of residence is more than 700km.

**CAR:** the travel expenses for the international participants will **not be refunded**.

If the plane ticket is cheaper than the train ticket then participants may take the plane on condition that they are able to provide proof of both fares.

**Taxi fares will not be reimbursed.**

Cost of the local transport incurred through changes from one means of transportation to another and fares paid for the travel between home and railway station or airport, and vice versa, will be refunded as well upon presentation of documentary evidence of the sum actually paid.

## 5. Travel and programme information

### I. PLACE

Place of the seminar is **Jugendbildungsstätte Peseckendorf**  
(Youth Educational House Peseckendorf)

[http://www.jissa.de/\\_jubi/web/frameset.html](http://www.jissa.de/_jubi/web/frameset.html)

### II. JOURNEY

All participants are expected to arrive on the 12.09.2006 (Tuesday), latest in the afternoon, to Magdeburg (capital of Federal State Saxony-Anhalt).

**Journey by train or bus.** There is a possibility to come to Magdeburg train (Magdeburg Hauptbahnhof) or bus (Magdeburg Busbahnhof) station. The bus station is just next to the train station.

**Journey by plane.** Nearest airports are in Berlin, Hanover or Leipzig/ Halle. Those participants who come with plain to Berlin, need to take a train from Bahnhof Zoo (Train station Berlin Zoologischer Garten) to Magdeburg. There are direct busses going often from the airport to Bahnhof Zoo. Train to Magdeburg leaves every hour (10:19, 11:19, 12:19 etc.) The journey takes 1:35 h. The ticket costs 21,90 EUR.

**There will be the pick up service from Magdeburg.** Meeting point is the info-point in the Magdeburg train station. Detailed information concerning travel arrangements will be sent per e-mail after the approval of participation.

The journey to Peseckendorf will take another 30 min.

*In order to coordinate the arrival of participants better, the journey will be organised by the sending organisations.*

**Journey by car.** Distance to: Berlin (2 hours drive), Magdeburg (0,5 hour drive, 25 km), Oschersleben (nearest city 8 km), Hadmersleben (nearest train station 3 km), Highway A 2 (Exit Nr. 66 "Eilsleben", 25 km).

### III. PREPARATION FOR THE PROGRAMME

#### III.1 Organisation- Café

Will give an opportunity for the participants to present their organisations. To make this presentation informative, you are asked to bring various visual materials (video, DVD, PowerPoint presentations etc.), information (posters, brochures etc.) about your country, regions and organisation.

#### III. 2 International evening

During the international evening we will get to know the countries of participants better. To make this evening interesting, please bring music, food and drinks, that are typical for your country or region and think about small (10-15 min.) presentation (visual presentation, games, songs, dances etc.) of your country.

#### III.3 Working groups

In the working groups we will work around the topics of the European Youth Campaign "all different – all equal": Diversity, Human rights and Participation. Therefore it is important that participants can share information and give examples of the various actions and projects to these topics in their home towns and / and countries.

